Quick Reference LA GARD 702 Display

Keypad firmware 1.2.3.4, Lock firmware 1.2.2.3

SAFELOCK SYSTEMS

Default codes:	Master 00-87654321 | Manager 01-123456. **Default codes must be changed immediately.**
Available User IDs:	IDs 02-29. **Users are deleted and can be added by the Master or Manager.**
Hierarchy:	The Master can manage the Manager and User(s). The Manager can manage User(s). **The Master has full administrative control but cannot open directly.**
Open lock:	Enter a valid ID and code. If time delay is in operation, wait for the time delay to elapse and enter the code again during the open window. If dual mode is in operation, enter a second ID and code.
Command menu:	To access the command menu, press either **Arrow Up, Arrow Down** or **Enter.** Enter a valid ID and when prompted, the code. ∧ ∨ ↵
Menu navigation:	Use the **Arrow Up** and **Arrow Down** keys to scroll through menus. When a menu item or option is selected, it is highlighted in white. Press **Enter** to either confirm the selection or access a sub-menu. Press **#** to return to the previous menu or to exit.

		Master	Manager	User
Open Lock	Press **Enter** to open the lock		✓	✓
Change combo	Press **Enter**, then input a new code twice	✓	✓	✓
Time / Date…	Press **Enter** to access a sub-menu	✓	✓	
>Time Format	Press **Enter,** Select **24hr** or **12hr,** press **Enter** to confirm	✓		
>Date Format	Press **Enter,** Select **yy-mm-dd** or **mm-dd-yy** or **dd-mm-yy**, press **Enter** to confirm	✓		
>Set Time Date	Press **Enter** to view the time and date. Press **Enter** again to enter the time and date in the format **HH:MM YY-MM-DD**, press **Enter** to confirm	✓	✓	
>Observe DST	Press **Enter**, select **Enable** or **Disable**, press **Enter** to confirm	✓	✓	
Audits…	Press **Enter**, use **Arrow Down** to scroll through audit event codes	✓	✓	✓
PC Link	Press **Enter** to initiate PC Link communication with software	✓	✓	✓
Users…	Press **Enter** to access a sub-menu	✓	✓	
>Add…	Press **Enter,** Enter an ID to be added, (Master only: select **Standard User** or **Manager,** press **Enter**) Enter a new code, then repeat the new code to confirm. A sub-menu is displayed	✓	✓	
>Open Priv	Press **Enter**, the display shows **1 2 3 4 5** which indicate 5 possible locks that may be connected to the keypad. Press a corresponding digit. When the digit shows, the privilege is enabled for that lock, when an _ shows, the privilege is removed. By default users have the privilege to open and locks. Press **Enter** to confirm.	✓	✓	
>Audit Priv	Repeat as with **Open Priv.** By default, users have the privilege to audit locks	✓	✓	
>TDO Pin Priv	Repeat as with **Open Priv** to specify locks on which the user can override time delay *The TDO feature must be enabled	✓	✓	
>Add user	Press **Enter** to add the user.	✓	✓	
>Edit…	Press **Enter**, enter the ID to be edited, a sub-menu is displayed	✓	✓	
>Status	Press **Enter,** select **Enable** or **Disable,** press **Enter** to confirm	✓	✓	
>Reset Combo	Enter a new code twice.	✓	✓	
>Privileges	Press **Enter** to access a sub-menu and specify privileges as with adding a user. Once specified, select **Update User**, press **Enter** to confirm	✓	✓	
>User Type	Press **Enter,** select **Standard User** or **Manager,** press **Enter** to confirm	✓		
>Delete…	Press **Enter**, enter the ID to be deleted, press **Enter** to confirm	✓	✓	
System…	Press **Enter** to access a sub-menu	✓	✓	✓
>Sys Info…	Press **Enter** to access a sub-menu	✓	✓	✓
>Keypad	Press **Enter** to scroll through: **Battery status %** | **Firmware Version** | **Model** | **Serial Number**	✓	✓	✓
>Lock	Press **Enter** to scroll through: **Firmware Version** | **Serial Number Ports** | **Open Count**	✓	✓	✓
>Backlight	Press **Enter**, select **On** or **Off,** press **Enter** to confirm	✓	✓	
>Buzzer	Press **Enter**, select **On** or **Off,** press **Enter** to confirm	✓	✓	
>TD cnt Mode…	Press **Enter** to access a sub menu	✓		
>Delay Period	Press **Enter**, select **Off** | **Count up** | **Count down**, press **Enter** to confirm	✓		
>Confirm Window	Press **Enter**, select **Off** | **Count up** | **Count down**, press **Enter** to confirm	✓		
>Combination	Press **Enter** to access a sub-menu	✓		
>Combo Length	Press **Enter**, specify the number of digits: **6|7|8|9**, press **Enter** to confirm. The display shows **Are you sure?** Select **Yes** or **No**, press **Enter** to confirm. **Existing codes must be reset.**	✓		
>Force Change	Press **Enter**, select **Yes** or **No,** press **Enter** to confirm. By default, force change is set to **No**	✓		
>User mode	Press **Enter**, select **Single** | **Dual** | **Dual + Mgr**, press **Enter** to confirm	✓		
>Duress mode	Press **Enter**, select **Yes** or **No,** press **Enter** to confirm	✓		
>Input Signal	Press **Enter**, select **Ignore** | **Disable Open** | **Dly Override** | **Dual Override**, press **Enter** to confirm	✓		
>Locks…	Press **Enter** to access a sub-menu	✓	✓	
>Uninstall	Press **Enter**, select **Yes** or **No,** press **Enter** to confirm	✓		
>Time Delay…	Press **Enter** to access a sub-menu	✓	✓	
>Configure Times…	Press **Enter** to access a sub-menu	✓		
>Delay Period	Enter 2 digits for the delay (00-99 minutes)	✓	✓	
>Confirm Window	Enter 2 digits for the open window (01-60 minutes)	✓	✓	
>Change Override	Press **Enter**, select **Yes** or **No,** press **Enter** to confirm	✓		
>Reset	Press **Enter**, select **Yes** or **No,** press **Enter** to confirm	✓		
>FW Update	Press **Enter** to initiate firmware update	✓	✓	